



NASU AREA SERVICE MEETING
January 13, 2017 S.W. CENTER
SAINT GEORGE, UT

6:35 pm - Meeting opened by Leslie- after Serenity prayer

12 Concepts read by - Carolyn

12 Traditions read by- Makayla

Motion to accept minutes -Carolyn

Seconded by- Makayla

Passes

Attendance: Tysen, Leslie, Christine, Staci, Carolyn, Paul, Jerry, Josh, Steve, Shannon, Crystal, Ben, Jeri, Melissa, Eric, JR, Cassie, Matt, Mikey, Makayla, Arielle, Tom, Trevor, Patrick, Daniel, Phil, Mark

Excused Absences: - Susan and Andy

Executive Reports

Chair [Leslie H.] 01/13/18

Chair Report

Hello ASC family, and Happy New Year! This is going to be an amazing year of recovery! This last year really has gone by so rapidly. I was able to participate in the AD HOC meeting, where we discussed funding, and locating a facility to hold our regular meetings. I know there will be a report given and more information will be revealed. I was also able to attend the H&I business meeting this month, and also stopped into the Outreach meeting to see if there was anything I could do to help. I was also able to get over to the Southwest Center and sign the contracts for this new year. Keep in mind, this is the umbrella contract for our subcommittees, with the following people listed as group leaders: Christine, Jon, Daniel, Shannon, Scott, Tysen (no key), Makayla and Jen M. Jessica W was listed for H&I and I did take her off, and asked them to deactivate that key fob. We contacted her to see if she could locate the key and get that handed over. Mona is aware that we are going to be changing committee members after elections. However, she still wanted the contract signed. If you have a key, after the change, please get that key to me, or turned into the Southwest center as soon as things change. The new chair for that committee will need to go in and get their own key to the building. If you work for the Southwest Center, it is encouraged to get a key for the subcommittee you are on, and not use the key fob you have for the building to work, as the one for the meeting. Also, if any subcommittee is in need of help or support, and feel overwhelmed, please reach out to Tysen or myself for the support you need. I am excited to see our fellowship grow, I feel so honored to be apart of this beautiful process.

Thank you for allowing me to be apart of,
Leslie V-H.

Co Chair [Tysen J.]

No report

Secretary [Staci B.]

Hi everyone - if you have reports to submit, will you please send to me via email, so I do not have to type it up off a written report! Thank you for letting me serve.

Treasurer [Christine R.]

Hi everyone, It is January and we are due for a donation to region. I am putting in a motion for a \$1,500 donation. I understand that we have an excess amount in the bank account and I am part of the ADHOC committee that is taking a look at what to do with this excess. I do think that until the ADHOC committee has come to a solution and the groups are on board with the solution, our donation should be put on hold until the ADHOC committee presents ideas and the groups speak. Something I would also like to report is that I met the PR chair at the Verizon store to resolve this phone issue. I know this will be in his report as well, I just wanted to cover my base as well. The original motion to get a new phone was \$125.00. I did the homework and looked online for the phone that would best fit our needs for the price we could afford. There were not great deals going on for the phone we needed. We got the cheapest flip phone they offered with no bells and whistles and the end price of the phone itself was \$159.53. The old phone that was not working anymore still had a payment plan on the phone itself. The amount left on the phone to be paid was \$23.92, this had to be paid off before we could activate a new phone. Both amounts were paid with the debit card and I have all receipts associated. I have added this to the YTD total for the PR committee. I did check in with the area chair and co chair to let everyone know what is going on with the phone situation. Here are the numbers this month. Thank you for allowing me to be of service, Christine

Description	Income	Check#	Expense
Previous Balance			
Group Donations	\$665.18		
CCGC Donation	\$85.00		
Reimburse RCM Gas		Cash	\$48.66
Reimburse CCGC storage bin		Cash	\$4.57
PO Box - Exec		1109	\$94.00
Mtg List		1110	\$102.36
Chamber of Commerce		Online	\$10.00
Interest Paid	\$0.51		
PR Verizon Phone Pay off		Debit	\$23.92
PR New Phone		Debit	\$159.53
PR Phone Bill		Online	\$34.01
Meeting List		1112	\$102.36

Previous Balance	\$11,753.29
Income	\$750.69
Sub Totals	\$12,503.98
Expenses	\$579.41
Current Balance	\$11,924.57

RCM [Lisa G..]

No report

Entertainment - [Makayla]

Hello Area,

Our masquerade ball went AMAZING! We had about 100 people throughout the night and donations brought in \$119 which will be donated to area! The city let us use one of their buildings, and my committee was great! Area entertainment has been a huge learning experience for me and I've loved it, but we need to nominate someone who we think would do a great job for next year!

Thank you so much for allowing me to be of service!

MaKayla H.

ADHOC- [Jerry C]- 01/13/18

The committee met on Thursday January 11. Final preparations are under way for the learning days/inventory event on the 27th. The South West Center has been secure and food has been voted on. Any supplies were also discussed and handled. The regional PR chair was notified and they confirmed to be here. Hopefully most home groups have completed their questionnaire so that their voice is heard and there is more input to be better our methods of carrying the message to the suffering addict. Our next meeting is Saturday February 10th at 5:00pm in order to be prepared for the CAR report event.

Thanks for letting me help out

Jerry C

H&I [Melissa]

We had a good meeting this week!

We had discussion on possibly getting an H & I meeting back into the Girls at Red Rock Canyon School. One of the PR members was present at our meeting and will bring that to their next meeting. Also, we had a member from Cedar City that is interested in getting the Iron County Jail back on the H&I schedule!! Some of us are interested in getting approved to the jail and making

the trip up once a week. Cedar is aware that they must be willing to follow H & I Guidelines in order to be a part of it.

There was a motion passed for Iron County Jail to get 12 Basic Texts from H&I Literature. Our Literature Chair did not have that many. It was explained that we can get them today at Area and the money can be transferred from one account to the other.

We will be having our elections 2/9/18. GSR's please announce this in your meetings!!

We also talked about the Chair position. Josh B was discussed and he was going to chat with his Sponsor!

Thank you for allowing me to be of service,

Melissa V,

Outreach [Daniel P.]

Outreach met on January 12th with 3 in attendance. Outreach still been unable to make contact with anyone from Escalante, and we have still yet to find anyone with contact information for Richfield. Outreach members have been going to Mesquite two times a week and their meetings are getting more attendance down there, the GSR has thought about coming back to area but at this time is still unwilling to send a report. We is donating the \$45.96 from the Thanksgiving event that was not brought to area last month. Outreach had a question for this body about the need to keep Outreach as a committee. The thought was maybe it would better be served as an ad need basis like an ad hoc. There has been no meetings that have come to us in the past year needing any assistance, and the funds raised for the struggling meeting pot has yet to be touched. The reason this was brought up was because it's not that outreaches toes are being stepped on, but between PR and the RCMS there is not much for outreach to do, I will further explain this. Thank you for allowing me to serve.

PR [Scott D.]

Good evening everyone!

The web site has been updated with the latest area minutes, current events have been updated and old events were removed. New announcements were added including the GSR Learning Day. SUACNA info has been updated including the upcoming fundraiser, online registration, pricing and positions. **Please note:** Our web servant, Mikey N. has done an amazing job as our Web servant for two consecutive years, however he will not be continuing as Web servant. He is more than willing to train a new Web servant which is much appreciated. We as an Area owe Mikey a debt of gratitude for an outstanding job. Thank you, Mikey!

500 January meeting lists were printed at a cost of \$102.36.

December Meeting lists were distributed to GSR's. December lists were distributed throughout the community by Dave J. and Rosemary J.

During December, we had some issues with the phonenumber. We had some unanswered calls and our old phone was finally retired. As Chair of the PR Committee it is my responsibility to ensure the phone is answered and messages are returned promptly. Since there were problems I owe the Area an amends but most of all I owe an amends to any addict who was seeking information or help that did not receive it. I pray to my God that no harm came to anyone because of these problems. In the future, the best way for anyone to help, who realizes there is such a problem, is to contact someone directly concerning said problem. This includes meeting lists, website issues or any other obstruction which would adversely affect any addict seeking recovery or help. If you don't know who to call, please call your sponsor. They will probably know what to do. I have no problem if the entire area knows I've screwed up, however, that may not be the most effective way to help someone truly in need! With all of that said the new phone is working and on someone's person always.

We will also be using an "answering tree" through Google Phone to further increase the effectiveness of the phone helpline. I will be sending around a list for anyone interested in either carrying the phone or being on the answering tree. We will share more information as it becomes available.

The PR business meeting was held Wednesday, January 10, 2018. There were seven members in attendance.

We as a committee have decided to continue to evaluate the options for a billboard. With new construction starting on Bluff St. and Sunset Blvd. we need to evaluate this location and weigh that location against the other two Blip billboard locations. By next month when this motion is untabled we will have more information to present.

I will be making a motion to increase the amount of the previous motion for a new phone from \$125.00 to \$183.45 which includes \$23.92 to pay off the old phone, (which was Stolen), and \$159.53 for the new phone. This motion is to establish a paper trail of an action which has already taken place. This purchase was made after the ASC Chair, Co-Chair and Treasurer were all consulted and a command decision was made to go ahead.

Our committee will be doing a presentation this month to University Park Detox. We will inform the area how this goes next month.

We would like everyone to be aware that we continue to need support. The PR Committee is an extremely vital committee and there are many things which we would like to do but we need more people to accomplish this.

As always, we welcome suggestions on how we can do a better job, from any member of NA. The good we can do throughout the community both in and out of NA can always be improved! The best way to have your ideas and suggestions heard is by attending our business meetings which are held the Wednesday before ASC at 6:30 PM at the Elevate Building at the Southwest Center.

Goals for the coming month are

1. Look at new areas for meeting lists and literature
2. Complete new phonline and 12th Step guidelines.
3. Increase awareness throughout or area of the purpose of the PR Committee.

Our current budget is attached. Current expenditures for this month have been deducted.
 I have also attached the inventory of IPs with a total value of \$685.55
 I hope everyone has a safe and phenomenal evening and
 Thank you for allowing me to serve.

Scott D.

PR Budget 2017 - 2018

	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
			\$3,000.00
April phone	\$ 33.75		\$2,966.25
Website	\$ 86.00		\$2,880.25
SUACNA		\$ 20.80	\$2,901.05
April meeting lists	\$ 91.73		\$2,909.32
May meeting lists	\$ 91.73		\$2,817.59
May phone	\$ 33.75		\$2,783.84
June meeting lists	\$122.57		\$2,661.27
June phone	\$ 33.75		\$2,627.52
Posters	\$ 42.54		\$2,584.98
July phone	\$ 33.75		\$2,551.23
July meeting lists	\$102.36		\$2,448.87
Info West	\$100.00		\$2,348.87
August meeting lists	\$102.36		\$2,246.51
August phone	\$ 33.75		\$2,212.76
September meeting lists	\$102.36		\$2,110.40
September phone	\$ 33.75		\$2,076.65
October meeting lists	\$102.36		\$1,974.29
October phone	\$ 33.75		\$1,940.54
November meeting lists	\$102.36		\$1,838.18
November phone	\$ 33.75		\$1,804.18

Spanish Literature	\$200.00	\$1,604.18
December meeting lists	\$102.36	\$1,501.82
December phone	\$ 33.75	\$1,468.07
January meeting lists	\$102.36	\$1,365.71
January phone	\$ 33.75	\$1,331.96
Payoff old phone	\$ 23.92	\$1,308.04
Purchase new phone	\$159.53	\$1,148.51

SUACNA [Shannon C.]

Hello Area,

SUACNA met on January 7th, 2018. Our balance is \$5,131.08. Registration is fully up and running on the NASU website, nasouthernutah.org. Pre-registration is \$20.00 with a free coffee mug, room rates for the convention venue are \$91.00 plus tax until May 28th. Just a reminder, we have a fundraiser coming up "Clean and Festive" on January 20th, 5p-9p @245 N 200 W, there will be a home group chili palooza and the winning home group receives a prize! *Raffle items are needed, if you would like to donate NA merchandise, please contact Jen H., Daniel P., or bring them to the event. Our limited pre-merchandise t-shirts will be available at this event, as well as registration. Please come and support us!

Thanks for allowing me to serve,
Shannon C.

Literature [Eric M.]

CCGC [Susan]

No report

ADHOC (Jon)

Needs to be emailed

GSR Reports

Group/ GSR	Avg Att	NC	Donation	Comments
Basic Text Study (Cedar) Thomas B	9	2	0	
Bridging the gap Phil C.	25-30	5	0	
Circle of Hope Trevor W.	22	4	\$29	
Circle of Sisters Carolyn	35	5	0	
Cope Without Dope (Kanab) Ashley D				No Report
Dopeless Hope Fiends (Kanab) Ashley D				No Report
Dopeless Hope Fiends (Cedar) Susan	30	2	0	
Fresh Start (Cedar) Baron				No Report
Hold On Pain Ends				No Report

No Gram like the Program Sabrina				No report
It works; How & Why (Cedar) None				No report
KISS Meeting Daniel P.	20	3	\$19.45	
Live & Let Live (Cedar) Open				
Living Clean (Cedar)	15	1	\$20	
Living in the Moment-Mark	20	2	\$40.00	
Living Clean the Journey Continues	15	6	\$32.62	
Men's Meeting	18	8	\$27.85	
Men's Spiritual Meeting (Sunday) Karson N	15	0	\$25.00	
Mesquite Meeting				No Report
NA Rox Steve C.	25	15	\$30.44	
Newcomer's Meeting Makayla	80	10	\$16.00	
"We"covery NA Rainbow Andy G.	18	5	\$6.07	In need of an Alt GSR
Sisters of Hope				No Report

(Richfield)				
Spiritually Awake Scott D	6	0	0	Self-Supporting / Need more attendees
Stress Less (Kanab) Bruce				No Report
Sunday Night Candlelight Paul B	100	7	\$40.50	
We Unite on Tuesday Night Open	18.2	6	\$39.30	
Women's Haven of Hope (Cedar) Susan R	15	0	\$10.80	

End Group Reports

Break Time : 7:41 pm

Re-open : 8:03 pm

GSR's Present: 14

Open forum is verbatim, there is a voice recording available to anyone who would like to listen.

Open Forum

Trevor W. - Their Treasurer stepped down and the person who stepped up does not have the appropriate clean time. They voted to waive the clean time requirement- and he wanted to bring it to the Area to see what everyone means. He was outvoted. There was no motion to waive the clean time. The consensus was to see if Outreach can help, but also that there is a group conscience for a reason.

Jon - Literature Inventory on hand (he gave him all the numbers) His concern is that we have alot of literature on hand. And we spend a lot of money on literature and it seems to be a waste of money. Jerry and Eric explained why the literature is the way it is. There were alot of other things said..

Daniel brought up do we need Outreach?

Carolyn is talking about holding money until we decide what we are going to do within the Adhoc meeting. We need to donate it or spend the money. There is a committee that will be talking about securing a separate NA Meeting House.

Carolyn wants to do a guideline change for Executive committees to go 2 years instead of one. She is putting a motion in but it will go back to the groups.

Carolyn has an issue with stuff on Area site -

Carolyn Nominations for ASC -

Old Business:

Motion Maker Jerry seconded by Carolyn to have the CAR Workshop from 12-4pm at the SW Center - Motion Passes

Motion Maker Jerry seconded by Carolyn to reimburse RCM for fuel to Region Meeting 11/19/17 for \$48.66 - Motion Passes

Motion Maker Christine seconded by Makayla to pay \$10 for Chamber of Commerce for our license. Motion Passes

Motion Maker Christine seconded by Makayla to pay \$94.00 to renew our PO BOX for another 12 months. Motion Passes

Motion Maker Jerry seconded by Carolyn to have no more than \$150 to purchase food for the Learning Days Event on 1/27/18 Motion Passes

Motion Maker Jerry seconded by Carolyn to make copies of the CAR reports for our groups not to exceed \$50.00 - Motion Passes

Motion Maker Thomas seconded by Susan to get \$4.57 reimbursement for bins purchased - Motion Passes

New Business:

Motion 1

Maker: Jerry

Seconded: Carolyn

To produce more GSR's Orientation books not to exceed \$150.00

Intent: To have literature to better serve and guide new GSR's

Motion Passes

11-0-0

Motion 2**Maker** Adhoc Committee for Excess Funds**Seconded:** Carolyn

To hold off on our regularly scheduled January Regional Donation until Committee finds a solution voted on by groups for Area Funds.

Intent: Get a group conscious about how to use and disperse funds

Motion Passes

11/0/0

Motion 3**Maker:** Scott D**Seconded:** Daniel P

To increase the PR Helpline phone purchase motion, which was for \$125.00 to a total of \$183.45. This is for \$23.92 for the new, old phone and \$159.53 for the new phone and upgrade fee

INTENT: To cover the actual cost of the new phone and create a paper trail as well as transparency for the actual phone purchase

PASSED: 11/0/0

Motion 4

Maker: Scott D

Seconded: Daniel P

Motion to spend \$105.00 on literature for PR to restock racks within the community.

INTENT: To keep literature in the racks within our community which are served by the public

PASSED

11/0/0

Motion 5

Maker: Carolyn

Seconded: Paul B

To change the ASC's Service Positions that are a 1 year commitment to a 2 year commitment.
GUIDELINE CHANGE

INTENT: To give the chair holder the ability to become more familiar with their positions.

BACK TO GROUPS

Motion 6

Maker: Carolyn

Seconded: Paul

For our area to seek out a building to hold NA Meetings

INTENT: To provide space for growth

BACK TO GROUPS

ELECTIONS:

All nominations meet clean time requirements and are willing to serve. I have listed below who needs to be voted on, and directly following, their descriptions are also listed with who has been nominated!

Chair: Leslie H and Tysen J *needs to be voted on

Co-Chair: Taking Nominations

Secretary: Staci B

Alt-Secretary: Carolyn *needs to be voted on

Treasurer: Already Filled (2 year time commitment) Christine

Alt-Treasurer: Jon G *needs to be voted on

Literature: Andy G and Patrick S *needs to be voted on

Alt Literature: Taking Nominations

RCM 1: Already Filled (1 more year) Lisa G

RCM 2: Already Filled (1 more year) Jerry C

Alt RCM: Jon G *needs to be voted on

Outreach: Taking Nominations

H & I: Josh B *needs to be voted on

Entertainment: Taking Nominations

PR: Taking Nominations

CCGC: Jeri was nominated - but per their guidelines she does not meet the clean time requirement. They will be discussing possibly waiving the requirement at their next business meeting

NASU ELECTION BALLOTS FOR SERVICE TERM FEBRUARY 2018

CHAIRPERSON- LESLIE H (current)

Duties: To attend all regular and special NASU ASC meetings. To ensure that the meeting is set up, opened and call the meeting to order at the appointed time, having ascertained that a quorum is present. To recognize members who are entitled to the floor. To state and to put to vote all questions that legitimately come before NASU as

motions, or that otherwise arise in the course of proceedings (except those pertaining to the Chairperson), to announce the results of each vote, and to rule out of order motions not in order. To expedite business in every way, compatible with the rights of the members. To decide all questions of order, subject to appeal unless the Chairperson prefers to submit the question to NASU committee for decision. To prepare the agenda for each meeting. To appoint ad-hoc and select committees, including chairpersons, for same as needed. To appoint P.O. Box responsibility to a NASU officer. To conduct all meetings with impartiality and fairness. Clean Time requirement: is two years.

Nominations: Leslie H or Tysen J

VICE-CHAIR— Tysen J. (current)

Duties: To attend all regular and special NASU ASC meetings. To service as Chairperson in the Chairperson's absence. To coordinate the functions of NASU subcommittees. To attend, as a voting member, all the NASU subcommittee meetings except when meeting times conflict. To act as parliamentarian for the NASU ASC meetings, unless the task is specifically assigned by the Chairperson to another individual. Clean Time requirement: is one year.

Nominations: OPEN

SECRETARY—Staci B.

Duties: To attend all regular and special NASU ASC meetings. In the absence of the Chairperson Vice-Chairperson, RCM, and Alternate RCM, to call the meeting to order and preside until the immediate election of a temporary chairperson. To keep minutes of all proceeding of NASU. To maintain report, files and archives. To prepare a written copy of the minutes to be read of the previous NASU meeting, and finalize upon a majority vote of approval. To maintain an updated version of guidelines, special rules of order, or other standing rules. To notify participants of any special meeting called. Clean Time requirement: is one year.

Nominations: NONE

ALT SECRETARY— Duties: To attend all regular and special NASU ASC meetings. In the absence of the secretary, assumes the duties of the secretary. Works closely with the secretary to learn the responsibilities of the secretary. Clean Time requirement: is

one year.

Nominations: Carolyn B

TREASURER—Christine R.

Duties: To attend all regular and special NASU ASC meetings. To be the custodian of NASU funds. To disburse funds as necessary, in accordance with approved NASU decisions, when funds are available. To make a report of receipts and disbursements, at each regular NASU ASC meeting. To make financial records available to NA member on request, and in a manner prescribed by NASU. Clean Time requirement: is two years.

No Nominations - Christine has 1 more year. _____

ALTERNATE TREASURER—Jon G. Duties: To attend all regular and special NASU ASC meetings. To be trained by Treasurer. To assist current Treasurer and be prepared to assume position of treasurer at the end of current treasurer's term. Clean Time requirement: is two years.

Nominations: Jon G

REGIONAL COMMITTEE MEMBER (RCM 1)—Lisa G

Duties: To attend all regular and special NASU ASC meetings. In the absence of the Chairperson and Vice-chairperson, to serve as Chairperson. To represent NASU at each Regional Service Committee meeting. To provide the Chairperson with additional agenda items, if appropriate, for the next regular meeting. To make a written report to NASU ASC on the RSC meeting. This is a two year position commitment.

Clean Time requirement: is two years.

Nominations: Lisa has 1 more year

REGIONAL COMMITTEE MEMBER (RCM 2)—Jerry C.

Duties: To attend all regular and special NASU ASC meetings. In the absence of the Chairperson and Vice-chairperson, to serve as Chairperson. To represent NASU at each Regional Service Committee meeting. To provide the Chairperson with additional agenda items, if appropriate, for the next regular meeting. To make a written report to NASU ASC on the RSC meeting. This is a two year position commitment. Clean Time

requirement: is two years. Nominations: No Nominations

ALT REGIONAL COMMITTEE MEMBER (Alt RCM)—

Duties: To attend all regular and special NASU ASC meetings. In the absence of the First RCM, Second RCM, and Third RCM, serve as RCM. To work closely with the First RCM, Second RCM, and Third RCM. To assume the Third RCM position when the need arises. Clean Time requirement: is one year.

Nominations: Jon G

PR—Scott D.

Duties: To attend all regular and special NASU ASC meetings and supplies a report to NASU ASC. Presides at subcommittee meetings, prepares an agenda for each meeting, maintain order at meeting, and attends volunteer training when applicable to observe and assist in carrying the message and training of volunteers, and create an annual subcommittee budget to be submitted to the NASU ASC body. To open and maintain lines of communication between NA and the public, to respond to all requests for information in a timely and effective manner, to be sure those requests are handled at the appropriate level of service: ASC, RSC, and WSC, provide the following services on behalf of the local fellowship: phone line and website services, and to be the initial contact for any new facility or organization requesting NA services. Clean Time requirement: is one year.

Nominations: OPEN

ENTERTAINMENT—Makayla H.

To attend all regular and special NASU ASC meetings and supplies a report to NASU ASC. To organize plan and set up events during the fiscal year. To carry the message of NA through creating unity in the area. To organize, prepare, maintain, and clean up these events. To create an estimated budget to present to the NASU ASC body. To work in conjunction with all other area committees when planning events so events in the area do not conflict. To report monthly to NASU ASC body the business of this committee. Clean Time requirement: is two years.

Nominations: OPEN

LITERATURE—Eric Mc

Duties: To attend all regular and special NASU ASC meetings and supplies a report to NASU ASC. This includes reordering (books, key tags, IP's, anniversary medallions, etc) and keeping up with the demand in our area. Sales are done at area and there is a receipt book to keep track of sales. You are responsible to deposit all money collected from the sales in a timely fashion. Reordering is all done online (na.org) and all purchases are paid with a bank card (\$500.00 limit) from the "Narcotics Anonymous Southern Utah" account. Clean Time requirement: is one year.

Nominations: Andy G or Patrick S

HOSPITALS & INSTITUTIONS (H & I) —Melissa V.

Duties: To attend all regular and special NASU ASC meetings and supplies a report to NASU ASC. Coordinates all NA H&I activities. Presides at all regular, special, and general subcommittee meetings. Handles all public relations contacts involving policy matters and/or interpretations at the public level, that pertain to H&I. This will be done with the direct cooperation of the PI subcommittee. Is responsible for interchange of correspondence at the public level as well as all correspondence within NA H&I which involves policy matters. Makes regular reports to the H&I subcommittee on the status of all current or completed projects. May at any time visit any meeting/presentation at any facility for a purpose beneficial to H&I, including offering assistance to panel participants. Shall represent Narcotics Anonymous H&I at the regular meetings of the NASU ASC. Shall attend the regional H&I subcommittee meetings. Create an annual subcommittee budget to be submitted to the NASU ASC body. Clean Time requirement: is two years.

Nominations: Josh B

(SUACNA)—Shannon C.

Duties: To attend all regular and special NASU ASC meetings and supplies a report to NASU ASC. Will help to resolve personality conflict. Keeps informed of the activities of the sub-committees, and offers to help when needed. Helps prepare a budget for the Administrative Committee functions. Allow the sub-committees to perform their tasks while giving guidance and support. Only major issues need to be brought to the Convention Committee meeting. Sub-Committees should be allowed to make their own decisions with offers of trust and encouragement. Votes only to break a tie. Executes

judgment without giving personal options. Because the Southern Utah Area Convention is a sub-committee of the Southern Utah Area, the Chair of the convention should not sit on the Administrative Board of the same Area, to avoid spiritual conflict. Chairs the Convention committee meetings as well as the convention. Chair attends all Convention Committee meetings and if unable to attend, notifies the Co-chair and sends a written report. Brings final report to Area at first Area meeting after final convention meeting. Attends SUACNA meetings in their entirety. Clean Time requirement: is three years.

Nominations: Nominations are in July/August of every year _____

OUTREACH—Daniel P.

Duties: Arrange times and agendas for subcommittee meetings. Initiates all necessary correspondence, including communications between areas, regions and World Service Public Relations and Fellowship Development Correspondents. Will be ultimately responsible and acts as the single point of accountability for all files, records, and overall functioning of the Subcommittee. Attends all NASU - Outreach subcommittee meetings. Attends all monthly NASU ASC meetings. Prepares a report for each NASU ASC meeting, makes all motions on behalf of the committee and is the voice of the Outreach subcommittee at the NASU ASC. Manages expenditures for the operation of the outreach subcommittee. Votes in the event of a tie. Provides copies of GSR orientation booklets prior to appointed NASU ASC meeting. Coordinate Outreach Subcommittee Representatives to visit groups not represented at the ASC for 3 consecutive months, or as requested, and to promptly report all relevant changes to the PR Chair. Create an annual subcommittee budget to be submitted to the NASU ASC body. Clean Time requirement: is two years.

Nominations: _____

Narcotics Anonymous of Southern Utah

Cedar City Growth Committee

Guidelines and Procedures

Article I. Definition and Purpose

The Cedar City Growth Committee of Narcotics Anonymous is a standing subcommittee of the Narcotics Anonymous of Southern Utah Area Service Committee (ASC.) It is made up of volunteer members from Narcotics Anonymous groups specifically for the fellowship of Cedar City. This body should be known as CCGC. Our purpose is to create unity inside our NA fellowship as a whole. To

carry the message of NA to our members and attract the new comer. To provide area entertainment and show that fun can be found in recovery. Because events are sponsored by service committees of Narcotics Anonymous, they should always conform to NA Principles and Traditions and reflect on our primary purpose.

Committee

Membership in the Growth Committee should be open to all members of the fellowship. The Growth Committee consists of an Executive committee, Growth Representative, and attending members. Requirements and qualifications for the administrative committee and members are as follows: (Minimum of years clean):

- I. Chairperson.....Two years clean
- II. Co-Chairperson.....One year clean
- III. Secretary.....Six months clean
- IV. Treasurer.....Two years clean
- V. Growth Representative (GR).....Ninety Days clean
- VI. Committee members.....Twenty four hours clean

CHAIRPERSON RESPONSIBILITIES Two (2) years clean time. Working knowledge of the Twelve Steps, Twelve Traditions, and Twelve Concepts of Narcotics Anonymous.

Will help to resolve personality conflict. Keeps informed of the activities of the sub-committees, and make sure eves don't conflict with other NASU events. Helps prepare a budget for the Administrative Committee functions. Votes only to break a tie. Executes judgment without giving personal options. Because the Cedar City Growth Committee is a sub-committee of Narcotics Anonymous of Southern Utah Area, the Chair should not sit on the Executive Committee of ASC, to avoid spiritual conflict. Chairs the Convention committee meetings as well as the convention. Chair attends all Convention Committee meetings and if unable to attend, notifies the Co-chair and sends a written report. Brings written report to Area. Attends CCGC meetings in their entirety. Assumes responsibilities for Treasurer in their absence.

CO-CHAIRPERSON RESPONSIBILITIES One (1) year clean time. Working knowledge of the Twelve Steps, Twelve Traditions, and Twelve Concepts of

Narcotics Anonymous.

Will act as Chair when the Chairperson is not available. Works closely with Chairperson to delegate responsibilities to GR and committee. Will serve as liaison between sub-committees and Executive body. A friendly and tolerant personality is recommended. Co-chair attends all CCGC meetings and if unable to attend notifies the Chair Assumes responsibilities for Secretary in their absence. Oversees motions

TREASURER RESPONSIBILITIES Two (2) years clean time - should not be waived.

Previous treasurer experience at Area subcommittee or group level recommended. Assists sub-committee with budgets. Prepares monthly financial reports to be submitted at monthly CCGC meetings. These reports will cover a time period of "meeting to meeting". Responsible for all monies received (i.e. fundraising, registrations, merchandise, activities, etc.) Writes pre-numbered, carbon receipts for any cash or checks received. Deposits are made to the NASU checking account within five (5) working days. Treasurer should be available during all events. They need to be financially stable, have a steady income and never have stolen money from NA.

SECRETARY RESPONSIBILITIES Six months clean time.

Keeps accurate minutes of each meeting. Types and distributes copies of the minutes to each member, no later than ten (10) days following each meeting. Keeps copies of all minutes during term of office and have available at all meetings. Keeps accurate on-going roll call. Maintains contact list of all active committee members. Distributes agenda for meetings. In absence of Chair and Co-Chair, presides over meeting until Chair can be elected. Maintains active motion log.

GROWTH COMMITTEE RESPONSIBILITIES Ninety days clean time.

Keeps accurate minutes of each meeting. Attend area meeting to make announcements and give support to struggling meetings. Will be a helping hand to Fundraising and Entrainment events from committees who asks for assistance. Take care of various tasks, including but not limited to: keeping the coffee full, taking out garbage, knowing the schedule and directing fellow addicts, keeping areas clean and tidy, empty cigarette

ash trays, and any other needed responsibilities.

Nominations for officer positions will take place in February of each year. If absence from the Annual Meeting is unavoidable, appropriate proxies may be submitted before the Annual Meeting to elect Members to serve in officer positions.

Motion to Close:- Aaron

Seconded by: JR

Next Area February 9th at SW Center in St George @6:30pm

Minutes typed by: Staci

Any corrections please email secretary@nasouthernutah.org

NA Related Announcements

H & I needs a Panel Leader that has a minimum of 1 year clean, can be a male or female, must be able to be cleared through the detention center.

C.A.R. report is happening at the SW Center on 2/18/18 from 12-4pm. Tina and Dan are excited to bring this information to our Area! All fellowship members are invited. Mandatory for GSR's

SUACNA - Programming is looking for Committee Members. Contact Scott D or Paul B for more information.

We unite on tuesday pm is in need of people to serve in all positions! Please come and help!

**Friday New Comers meeting is having a Frozen Football event on Feb 17th 1-5pm
Located at Sullivan Virgin Park - there will be food, a speaker and flag football!**

Area Literature will be having their next business meeting on Feb 3rd @ 5pm. Call Eric M if you would like information on this. 435-313-4131

Adhoc Committee Meeting - Feb 11th @ 12pm at SW Center, St. George. Come be a part of history!

Struggling meetings/ Subcommittees

**Tuesday Living Clean @ Alano Club needs home group members.
We Covery is looking for a GSR Wednesday 6pm at the Alano Club
Friday pm NC Meeting is in desperate need of home group members!**

Open Service Positions
